



UNITED STATES MARINE CORPS
MARINE CORPS MATERIEL COMMAND
814 RADFORD BOULEVARD
ALBANY, GEORGIA 31704-0030

IN REPLY REFER TO:

7100
M300

MAR 28 2001

From: Commander
To: Commander, Marine Corps Systems Command (DFM)
Commander, Marine Corps Logistics Bases (Code 40)

Subj MARINE CORPS MATERIEL COMMAND (MATCOM) LIFE CYCLE
MANAGEMENT REALIGNMENT

- (a) MATCOMO 5400.1
- (b) Final Report of PM/WSM and Supply Chain Management IPTs of 8 Dec 00,
Volumes I and II

- (1) PM/WSM Manpower Implementation Team Concept of Operations
- (2) PM/WSM Financial Management Implementation Team Concept of Operations
- (3) Integrated Resource Planning Integrated Process Team Concept of Operations

1. Reference (a) provides MATCOM's subordinate commands their specific mission to accomplish the Commander's direction to move away from processes and organizations focused individually on program management and weapon system management. The subordinate commands are now required to focus on processes and organizations that jointly support life cycle management. Reference (b) provides the detailed recommendations that must be implemented in order to successfully accomplish the directed mission.

2. The MATCOM Resource Management community is responsible for three of the recommendations directed and detailed in the references. They are:

- a. Implementation of the approved Table of Organization changes,
- b. Implementation of the associated financial management changes. This includes identification of funding realignments required through the Future Years Defense Plan and the development of new business rules, and
- c. Development of an Integrated Resource Planning Concept.

3. Accomplishment of the three recommendations shown above will be managed and executed in accordance with the concepts documented in the enclosures. Their achievement will be coordinated with the MATCOM Overarching Integrated Process Team (OIPT), incorporated into the OIPT's Plan of Action and Milestones, and synchronized as required with labor relations actions.

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4. The efforts of the PM/WSM Manpower Implementation Team and the PM/WSM Financial Management Implementation Team have begun; the charter for the Integrated Resource Planning Integrated Process Team is being drafted and will be staffed to the principles prior to signature by the Materiel life Cycle Management Executive Steering Committee.
5. The point of contact is Connie Miner, DSN 567-5770 or commercial (229) 639-5770.



ARTHUR G. SUBER
By direction

**PM/WSM Manpower Implementation Team
Management and Execution**

Mission. The Program Manager/Weapon System Manager (PM/WSM) Manpower Implementation Team will plan and execute the structure changes recommended in reference (b) to the cover letter. Planning will begin immediately. Execution will be accomplished upon approval of labor relations actions. Execution will be as of the beginning of a reasonable fiscal period.

Concept of Operations. Materiel Command (MATCOM) (RM) will establish and chair a PM/WSM Manpower Implementation Team to accomplish the mission. The Team will be comprised of resource management representatives from the MATCOM Headquarters element, the two major subordinate commands, and a representative from the PM/WSM Integration IPT.

Approach. The Deputy, Resource Management, MATCOM; the Deputy Commander for Financial Management, Systems Command (SYSCOM), and the Comptroller, Marine Corps Logistics Bases (LOGBASES) will lead this effort as the PM/WSM Integration Resource Management (RM) Executive Steering Group (ESC). The PM/WSM Manpower Implementation Team will report to the PM/WSM Integration RM ESC. The PM/WSM Manpower Implementation Team will meet formally and informally as necessary to accomplish the mission. The PM/WSM Integration RM ESC will provide oversight as necessary, will approve all recommended actions, ensure the Team's efforts are integrated with the other implementation teams, and will ensure that all reporting requirements are met. The PM/WSM Integration RM ESC will keep the MATCOM Overarching Integrated Process Team and the Commanders of MATCOM, SYSCOM, and LOGBASES apprised of significant issues.

Planning shall include consideration of the labor relations schedule and shall be fully coordinated with the PM/WSM Financial Management Implementation Team. Plans developed should be flexible enough to allow for implementation at the beginning of a reasonable fiscal period. Plans shall incorporate all actions required to successfully accomplish the mission.

Reporting requirements. The PM/WSM Manpower Implementation Team will provide the PM/WSM Integration RM ESC a Plan of Action and Milestones (POA&M) within 15 days of the date of this document. A list of the Team members should accompany the provision of the initial POA&M. Subsequently, the PM/WSM Manpower Implementation Team will provide the PM/WSM Integration RM ESC a progress report (including an updated POA&M) every two weeks. A copy of the progress reports will also be provided to the PM/WSM Financial Management Implementation Team. Minutes will be produced for each meeting. A copy of the minutes of each meeting will be included with the biweekly progress reports. A final report will also be provided to the PM/WSM Integration RM ESC upon completion of the mission.

Enclosure

PM/WSM Financial Management Implementation Team
Management and Execution

Mission. The PM/WSM Financial Management Implementation Team will plan and execute the Financial Management actions required to implement the activity changes recommended in reference (b) to the cover letter. Those actions include identification of required funding realignments through the Future Years Defense Plan and development of a Memorandum of Understanding that incorporates required new Business Rules. Planning will begin immediately. Execution will be accomplished upon approval of labor relations actions and execution of the recommended structural changes. Execution will be as of the beginning of a reasonable fiscal period.

Concept of Operations. Materiel Command (MATCOM) (RM) will establish and chair a PM/WSM Financial Management Implementation Team to accomplish the mission. The Team will be comprised of resource management representatives from the MATCOM Headquarters element, the two major subordinate commands, and a representative from the PM/WSM Integration IPT.

Approach. The Deputy, Resource Management, MATCOM; the Deputy Commander for Financial Management, Systems Command (SYSCOM), and the Comptroller, Marine Corps Logistics Bases (LOGBASES) will lead this effort as the PM/WSM Integration Resource Management (RM) Executive Steering Group (ESC). The PM/WSM Financial Management Implementation Team will report to the PM/WSM Integration RM ESC. The PM/WSM Financial Management Implementation Team will meet formally and informally as necessary to accomplish the mission. The PM/WSM Integration RM ESC will provide oversight as necessary, will approve all recommended actions, ensure the Team's efforts are integrated with the other implementation teams, and will ensure that all reporting requirements are met. The PM/WSM Integration RM ESC will keep the MATCOM Overarching Integrated Process Team and the Commanders of MATCOM, SYSCOM, and LOGBASES apprised of significant issues.

Planning shall include consideration of the PM/WSM Manpower Management Implementation Team output. Plans developed should be flexible enough to allow for implementation at the beginning of a reasonable fiscal period. Plans shall incorporate all actions required to successfully accomplish the mission.

Reporting requirements. The PM/WSM Financial Management Implementation Team will provide the PM/WSM Integration RM ESC a Plan of Action and Milestones (POA&M) within 15 days of the date of this document. A list of the Team members should accompany the provision of the initial POA&M. Subsequently, the PM/WSM Financial Management Implementation Team will provide the PM/WSM Integration RM ESC a progress report (including an updated POA&M) every two weeks. A copy of the progress reports will also be provided to the PM/WSM Manpower Implementation Team. Minutes will be produced for each meeting. A copy of the minutes of each meeting will be included with the biweekly progress reports. A final report will also be provided to the PM/WSM Integration RM ESC upon completion of the mission.

Enclosure (2)

Integrated Resource Planning Integrated Process Team
Concept of Operations

Mission. The Integrated Resource Planning (IRP) Integrated Process Team (IPT) will plan and execute the actions required to develop and implement a Materiel Life Cycle Management (MLCM) Integrated Resource Planning (IRP) Concept. The MLCM IRP Concept developed must provide the Program Managers (PM) and Supply Chain Management (SCM) the ability to identify MLCM requirements, resources, and resource shortfalls by major program through the Future Years Defense Plan.

Concept of Operations. The MLCM Executive Steering Committee will charter an IPT to accomplish the mission. The Team will be comprised of resource management representatives from the Materiel Command (MATCOM) Headquarters element and the two major subordinate commands as well as representatives from the PM/SCM organizations. The IRP IPT may charter working groups drawn from the Headquarters element and major subordinate commands as necessary to accomplish the mission.

Approach. The IRP IPT will report to the MATCOM Overarching Integrated Process Team (OIPT). The IRP IPT will meet formally and informally as necessary to accomplish the mission. The IRP IPT will keep the MATCOM OIPT and the Commanders of MATCOM, Systems Command, and Logistics Bases apprised of significant issues. The MATCOM OIPT will ensure the IRP IPT Team's efforts are integrated with the other implementation teams and will ensure that all reporting requirements are met.

Planning will incorporate the approved roles and responsibilities outlined in reference (b) to this letter. Plans will include all actions required to successfully accomplish the mission. Plans developed should be flexible enough to allow for implementation at the beginning of a reasonable fiscal period. The Concept developed will include all phases of the Planning, Programming, and Budgeting System (PPBS) process. The Plan developed will be executable for all phases of the PPBS. All recommendations regarding the IRP Concept must be approved by the Commander, MATCOM prior to the execution of the IRP Concept Implementation Plan.

Reporting requirements. The IRP IPT will provide the MATCOM OIPT a Plan of Action and Milestones (POA&M) within 30 days of the date of their charter. Subsequently, the IRP IPT will provide the MATCOM OIPT a progress report (including an updated POA&M) monthly. Minutes will be produced for each meeting. A copy of the minutes of each meeting will be included with the monthly progress reports. All recommendations must be approved by the Commander, MATCOM.

Enclosure (3)